

**TOWNSHIP OF TYENDINAGA**  
**Minutes of the Regular Council Meeting - NO. 2011-04**

Municipal Council Chambers, 859 Melrose Road, Shannonville  
Tuesday February 22, 2011 at 7:00 pm

Meeting was called to order at 7:15 p.m.

PRESENT:	Rick Phillips	Reeve
	Iain Gardiner	Deputy Reeve
	Wayne Chadwick	Councillor
	Adam Hannafin	Councillor
	Margaret Walsh	Councillor
	Steve Mercer	Clerk-Treasurer

ABSENT: NONE

Breanne Peters, Kellee Young, Bayley Turner, Nathaniel Brennan and Dan Kennelly, were in the gallery in support of their high school curriculum requirements.

Declaration of Pecuniary Interest: None declared

MOVED BY: Councillor Wayne Chadwick  
SECONDED BY: Deputy Reeve Iain Gardiner  
THAT the Agenda of February 22, 2011 be adopted.

**CARRIED**

MOVED BY: Councillor Margaret Walsh  
SECONDED BY: Deputy Reeve Iain Gardiner  
THAT the minutes of the January 17, 2011 Regular Meeting be approved as presented.

**CARRIED**

MOVED BY: Deputy Reeve Iain Gardiner  
SECONDED BY: Councillor Adam Hannafin  
THAT the minutes of the January 24 Special Meeting be approved as presented.

**CARRIED**

## **DELEGATIONS**

### **Harold Enright – Marysville Rd**

- Would like to see the Marysville Rd from just north of the 7<sup>th</sup> completed all the way up to Naphan Rd.
- Last work took place in 2007
- Mr. Enright is of the mind that Council was going to complete the road all the way north
- Would like it done quickly
- Can't see why it sits behind Shannon and McCullough

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- Council discussed some of the particulars behind the rationale for the scheduling of recent construction initiatives
- The Reeve advise that the capital portion of the 2011 budget had not yet been discussed but felt that it was Council's intention this years to clean up the final touches on some of our older projects and to upgrade the Weese Rd at the CP crossing
- After budget is set Council will sit down and devise a three year capital plan for 2012-2014
- The Reeve expects that this portion of the Marysville Rd will be discussed as one of the primary items

**Terry Murphy – Quinte Conservation**

- Attended to Council as an introduction to new Council and to discuss a couple of issues
  - In regards to the Milltown Dam and associated power project
  - No approvals are yet in place
  - No application has been submitted
  - Permits will need issued for any work by Quinte Conservation and Ministry of Natural Resources under the Lakes & Rivers Improvement Act
  - Council is concerned primarily about upstream and downstream water levels
  - No plans are submitted yet for how the hydro portion of the project is proposed to work
  - Mr. Murphy indicated that all approvals are very strict, there is monitored variances on the head so that water is neither backed up or allowed to flow without impunity
  - Both Quinte Conservation and MNR are critically concerned about upstream and downstream water levels when it comes to any dam work or a proposal of this nature
  - Mr. Murphy indicated that there is a lot that the proponent must do before any significant works take place, they as us, share similar concerns
- 
- In relation for our desire to do two culvert replacement, for two of our smaller bridges
  - This is the Fosters Bridge on Daly Rd and the bridge on Wyman Rd just south of the CN tracks
  - Mr. Murphy shared with Council the Bridge & Culvert Design Guidelines
  - The main focus of these guidelines is that water conveyances not be changed
  - And there are natural habitat considerations
  - QC is willing to work with us on these two bridges to see if they fit the criteria and any measures we will need to take

**STAFF REPORTS**

John Farrell, Roads Supervisor

Provided written report

Highlights

- Extensive winter maintenance given weather conditions – plowing and sanding all roads
- Brushing along Wyman Rd
- Area culvert repairs
- Hauling sand between domes
- Working with CN in matters relating to Road disruptions on Old Highway #2
- The road will be closed and traffic detoured up to Lazier the week of March Break

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Mandi Buma

Provided written report

Highlights

- Snowball tournament was a big success, little cold, 6 teams participated
  - Family Day event was a success, appears over 400 attended
  - Trash Bash Day is April 16
  - Program Registration dates are Tuesday March 8 and Saturday, April 2
  - March Break Camp is scheduled for March 14-18
- 
- A new campaign is underway for the Heart & Stroke Foundation called Spark Together for Healthy Kids and they would like our support

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Adam Hannafin

THAT this Council fully supports and endorses the initiatives of the Heart & Stroke Foundation of Ontario in relation to their new program, Spark Together for Healthy Kids as an initiative to combat childhood obesity.

**CARRIED**

Stan Laton, Fire Chief

Provided written report

Highlights

- There have been 19 calls for service since the last reporting period
- Emergency Planning Committee meets this Thursday, February 22
- New truck is now on order
- Backyard burning information flyer was shared with Council
- Junior Firefighter Program is underway
- The Junior Firefighter Handbook was shared with Council
- Tyendinaga Township Volunteer Firefighters Association would like to discuss with the Fire Committee, their desire to contribute to future capital purchases

MOVED BY: Councillor Margaret Walsh

SECONDED BY: Deputy Reeve Iain Gardiner

THAT this Council accepts the staff reports as presented.

**CARRIED**

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**PASSING OF ACCOUNTS**

MOVED BY: Deputy Reeve Iain Gardiner  
SECONDED BY: Councillor Adam Hannafin  
THAT the following accounts be approved as presented:

General Government	\$125,201.65
Roads Department	\$128,547.28
Recreation Department	\$6,195.77
Protective Services	\$28,265.45
Fire Department	\$48,555.44

**CARRIED**

The following declarations were provided for items to be added to the agenda under 'New Business':

Clerk Steve Mercer	1 item
Deputy Reeve Iain Gardiner	1 item
Councillor Wayne Chadwick	0 items
Councillor Margaret Walsh	2 items
Councillor Adam Hannafin	1 item
Reeve Rick Phillips	2 items

**CORRESPONDENCE**

MOVED BY: Deputy Reeve Iain Gardiner  
SECONDED BY: Councillor Adam Hannafin  
That this Council receives the following correspondence:

- Upcoming Political meetings
  - MPP Daryl Kramp – February 24, 2011
  - Minister of Transportation Kathleen Wynne – March 1, 2011 @ OGRA
- Richmond Landfill – Provincial Environmental Order

**CARRIED**

In regards to the Richmond Landfill issues, some members of Council met with the Mohawks of the Bay of Quinte on Monday February 21 to discuss recent developments

- There was the suggestion of getting a joint resolution authored to distribute to neighbouring municipalities
- Is it time to get the Health Unit involved?

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**NEW BUSINESS**

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Wayne Chadwick

That this Council receives the quote from Jewell engineering in the amount of \$233,000 for works to upgrade the approaches at the CP crossing on Weese Rd. Be it further moved that there is program opportunity to enter into an agreement with Transport Canada at 80% of cost, CP rail at 7.5% of cost and ourselves at 12.5% of cost. Be it finally moved that staff is to move this item forward, include it in the 2011 budget recognizing that our cost would be approximately \$29,125.

**CARRIED**

MOVED BY: Councillor Wayne Chadwick

SECONDED BY: Councillor Margaret Walsh

That this Council receives the information tabled by the Clerk in regards to the license application underway to expand Longs Quarry at the corner of the Shannonville Rd and Melrose Rd. Be it further moved that the Council acknowledges receipt of the following documents in relation to the application:

- Form 1 (notice of application for license)
- Form 2 (notice of public information session)
- Class "A" Site Plan (6 pages)
- Level 1 and 2 Hydrogeological Study
- Level 1 and 2 Natural Environment Assessment
- Stage 1, 2 & 3 Archeological Assessment
- Acoustic Assessment
- Blasting Impact Assessment
- Summary Statement and Planning Report

**CARRIED**

MOVED BY: Councillor Margaret Walsh

SECONDED BY: Deputy Reeve Iain Gardiner

That this Council at this time defers the option for a third party review of the material, citing that the Ministry of Natural Resources will also be reviewing the material in relation to the license application and it is their scientists who will undertake the review and that a second review may or may not be necessary.

**CARRIED**

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Adam Hannafin

That this Council recognizes a 2010 year end unaudited surplus estimated at \$386,152, and directs the Clerk to apply \$11,961 into the Recreation Reserve.

**CARRIED**

MOVED BY: Councillor Wayne Chadwick

SECONDED BY: Councillor Margaret Walsh

That this Council recognizes a 2010 year end unaudited surplus estimated at \$386,152, and directs the Clerk to apply \$20,822 into the Fire Equipment Reserve.

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**CARRIED**

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Adam Hannafin

That this Council recognizes a 2010 year end unaudited surplus estimated at \$386,152, and directs the Clerk to apply \$353,369 back into the Investing in Ontario Reserve.

**CARRIED**

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Margaret Walsh

That this Council directs the Clerk, for 2010 year end purposes, to withdraw \$312,688 from the General Contingency Reserve and apply it as an addition of \$312,688 into the Working Capital Reserve.

**CARRIED**

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Margaret Walsh

That this Council approves of the annual Quinte Conservation municipal levy of \$25,044 and a special levy of \$1,968 to cover our share of worker safety upgrades to the Lazier Dam in Lonsdale.

**CARRIED**

MOVED BY: Councillor Margaret Walsh

SECONDED BY: Councillor Adam Hannafin

That this Council in regards to staff pay, approves of a 3% pay raise in 2011, a 3% pay raise in 2012, a 3% pay raise in 2013 and a 3% pay raise in 2014. Be it further moved that these raises are to apply to full time, part time, returning students, the volunteer firefighters and Council. Be it finally moved that the Clerk is directed to bring back to Council on March 21 as by-law with attached schedules to reflect these amounts.

**CARRIED**

MOVED BY: Councillor Margaret Walsh

SECONDED BY: Councillor Adam Hannafin

That this Council in regards to the potential closure of St Mary School in Read, directs the Clerk to bring back to Council a resolution to be considered by Council to state Council's desire to keep the school open as it is an important part of our rural community.

**CARRIED**

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Adam Hannafin

THAT the Livestock Valuer Report for the following be approved as presented:

Tim Shelley	Calf	\$490.00
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**CARRIED**

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Adam Hannafin

That this Council passes an amended capital asset Policy to help guide our recognition of capital assets including useful life and depreciation as it related to our responsibilities to the Public Service Accounting Board and the requirements that came into play in 2010.

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**CARRIED**

***Deputy Reeve Iain Gardiner***

- *Brought to the attention of Council of the meeting just held with the MBQ regarding the Richmond Landfill and that he had secured some mapping of the immediate area in order to further the research into the immediate discharge issue*
- *Has been attending Quinte Conservation meetings and is getting a broader picture of their financial position including reserve amounts*

***Councillor Margaret Walsh***

- *Had received a call from Terry Sills, thanking Council on behalf of Mike Sills in relation to the assistance provided him regarding and issue concerning rural mail deliver and Canada Post*
- *Had attended the 60<sup>th</sup> anniversary celebrations of Harry and Ethel Way and advised that the framed scroll presented by Council was very well received*

***Councillor Adam Hannafin***

- *Has spoken to professionals regarding the possible installation of ground source heat systems at the Roads Garage and possibly the Fire Hall*
- *This geothermal technology may not be suited for these buildings*
- *It appears the legislation regarding air transfer and certain other particulars are preclusive at this time*
- *The Councillor will continue to investigate solar and other green energy initiatives that we may be able to take advantage of*

***Reeve Rick Phillips***

- *The Canadian Cancer Society has asked if the Township will fly their flag at the Municipal Office the month of April, Cancer Awareness Month*
- *The CCS will supply the flag*
- *The Council agreed that this would be a good idea and supports this request*
  
- *Advised Council that the Fire Committee (Reeve Phillips & Deputy Reeve Gardiner) and Clerk met with the Fire Department Officers on Thursday February 17*
- *This was an introductory session where the following items were discussed*
  - *Fire Committee structure and purpose*
  - *New Fire Truck*
  - *Possible northern end Fire Station*
  - *Summer firefighter family event*
- *A proposal will be coming forward from the Fire Committee to possible change the term Fire Committee to Fire Advisory Committee to possibly include Department and Community Members*

***Clerk Steve Mercer***

- *Advised Council that our auditors were, this week, working in the office to perform the 2010 Municipal audit*
- *Requested a motion so that the Auditor's engagement and independence letter of February 14, 2011 be signed by two municipal officers*

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MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Margaret Walsh

That this Council approves of two municipal official signatures affixed to the Auditor's engagement and independence letter

**CARRIED**

**MEMBERS REPORTS**

MOVED BY: Councillor Wayne Chadwick

SECONDED BY: Deputy Reeve Iain Gardiner

That this Council receives the following Members Reports:

- Quinte Waste Solutions –December ,2010
- Quinte Waste Solutions – January
- BISC December 2010

**CARRIED**

In relation to the BISC report Reeve Phillips updated that

- Madoc Township is now a full Member of the BISC
- There appears to be some interest in Centre Hastings and Marmora
- The Building Inspector competition is nearing conclusion and a full report should be forthcoming

**BY-LAWS**

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Wayne Chadwick

That this Council hereby passes By-law 11-05, being a By-law to establish interim tax rates for 2011 until budget and levy is set, its short title being the Interim Tax By-Law.

**CARRIED**

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Wayne Chadwick

That this Council hereby passes By-law 11-06, being a By-law to authorize an agreement with CN to guide the process for land acquisition of their part of the road allowance in Shannonville at the north side of the CN tracks

**CARRIED**

**IN CAMERA**

MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Margaret Walsh

THAT Council agreed to continue with the Council Meeting in camera as the subject matter deals with personnel matters where confidentiality requires protection.

**CARRIED**



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MOVED BY: Deputy Reeve Iain Gardiner

SECONDED BY: Councillor Adam Hannafin

THAT Council has completed the discussion dealing with personnel matters where Council confidentiality requires protection.

**CARRIED**

MOVED BY: Councillor Wayne Chadwick

SECONDED BY: Councillor Margaret Walsh

THAT this Council confirms the discussion of the in-camera portion of the open meeting.

**CARRIED**

**ADJOURNMENT**

MOVED BY: Councillor Margaret Walsh

SECONDED BY: Deputy Reeve Iain Gardiner

That this Regular Council Meeting be adjourned at 10:25 pm.

**CARRIED**

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Rick Phillips, Reeve

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Steve Mercer, Clerk - Treasurer