

TOWNSHIP OF TYENDINAGA
Minutes of the Regular Council Meeting - NO. 2019-07

Margaret Walsh Council Chambers, 859 Melrose Road, Shannonville
Monday March 18th, 2019 at 7:00 pm

PRESENT:

Rick Phillips	Reeve
Adam Hannafin	Deputy Reeve
Heather Lang	Councillor
Don McFarlane	Councillor
Claire Kennelly	Councillor
Brad Roach	Chief Administrative Officer

ABSENT: None

PECUNIARY INTEREST: None

MOVED BY: Councillor Heather Lang

SECONDED BY: Councillor Claire Kennelly

THAT the Agenda of March 18, 2019 be adopted, and Meeting be opened at 7:02 pm.

CARRIED

ADOPTION OF MINUTES

MOVED BY: Deputy Reeve Adam Hannafin

SECONDED BY: Councillor Don McFarlane

THAT the Minutes of the March 4, 2019 Regular Meeting, the March 4th, 2019 Public Meeting be approved as presented.

CARRIED

DELEGATIONS

Quinte Hospice

- Jennifer May-Anderson, Executive Director of Hospice Quinte, along with Ross McDougall and John Williams, Co-Chairs of the Hospice Quinte Heart & Home Building Campaign.
- Representatives provided a recap of the services that Quinte Hospice provides and to who those services are available to. Hospice specializes in palliative care.
- The new Hospice Quinte Care Centre will be 6 private bedrooms (expandable to 10), welcoming spaces, private family rooms, green and outdoor spaces among other amenities.
- Quinte West has committed the lands for the new space to build, across from Bayside Secondary, and a \$1Million donation. Hospice Quinte is has target of \$9 Million to raise.
- A request was made of Tyendinaga Township to donate \$75,000 over the course of 3 years, which equates to approximately \$18.07 per resident.
- Council will consider this request during the ongoing Budget discussions.

Hastings County- Community and Human Services Department

- Carmela Ruberto & Beverley Bell-Rowbotham
- Discussed the development of Hastings County Children's Services 5 year Child Care and Early Years Services Plan.

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- Provided information regarding the need for child care services, especially in Tyendinaga where we do not currently have any fully licensed child care service locations for our residents.
- Requested the assistance of our Council and Township in providing insight into what matters most regarding the care and well-being of the children in our township. Surveys and information portals were shared.

STAFF REPORTS

John Farrell, Roads Supervisor

Provided written report

Highlights:

- Plowing and sanding was the main activities of the Roads crew over the past 2 weeks
- Water levels were becoming an issue with the melt off.
- Culverts freezing also an issue, steaming has been required.
- Half load season is now on.
- The new backhoe has arrived and been put into action.

James Oliver, Fire Chief

Provided written report

Highlights

- 2 calls over the past 2 weeks. As the weather has been improving less calls for accidents.
- New tanker is still scheduled to be delivered in July.
- Fire department website is up and running for the last month, its proving to show efficiencies for truck checks.
- We must recertify our tanker shuttle accreditation this fall.
- Tanker 802 was taken in for repairs.
- Fire Prevention- Holy Name of Mary and St. Mary have installed Fire Department lockboxes on premise.
- CEMC- Fire Chief continues to attend meetings, will review Emergency Plan in coming weeks and will update bylaws with CAO.

Raeanne McGuinness, Recreation Coordinator

Provided written report

Highlights

- **Summer registration dates-** Saturday March 30th 9am-11am and Wednesday April 10th 4-7pm all at the Township Office. 859 Melrose Rd
- **Sponsors** are starting to come in, we have 8 minor ball and 6 soccer so far
- **Trash Bash-** April 27th from 9 am -1pm: Tree seedlings and Household Hazardous Waste will be the same day. BBQ will begin at 11am.
- **Tyendinaga Township Farmers Market-** Letters and forms have been sent to vendors from previous years. Fees will be \$10/market or \$80 for all 9.

MOVED BY: Councillor Heather Lang

SECONDED BY: Councillor Claire Kennelly

THAT this Council receives the staff reports as presented.

CARRIED

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PASSING OF ACCOUNTS

- None

CORRESPONDENCE

MOVED BY: Deputy Reeve Adam Hannafin

SECONDED BY: Councillor Don McFarlane

That this Council receives the following correspondence:

- The CABHC Patch March 2019
- McIsaac Email-Thank you to Roads Staff Mar 6/19
- HPEPH-Notice of Intent to Commence to Operate a Food Premises Mar 1/19
- MOECC-Township Closed Landfill Site Mar 12/19

CARRIED

NEW BUSINESS

1) Application for Consent- Grimes B25/19

MOVED BY: Councillor Don McFarlane

SECONDED BY: Councillor Claire Kennelly

Note- Council receives motion and directs as follows:

1. Payment in Lieu of Parkland fee of \$750.00 per new lot (1) created (made payable to the Township of Tyendinaga) under Section 51/1(3) of the Planning Act, 1990, and upon receipt of same, confirmation be lodge with the Land Division (In Lieu of Parkland).
2. Prior to the endorsing of deeds for the severed lot, proof be lodged with the Land Division Office from the Township of Tyendinaga that a safe site entrance can be established on the severed portion to the satisfaction of the Township Road Supervisor.
3. That the Council of Tyendinaga Township recommends that a well be placed on the applied for lands.

CARRIED

2) BISB- Bylaw and Animal enforcement

MOVED BY: Councillor Heather Lang

SECONDED BY: Deputy Reeve Adam Hannafin

Note-

Council receives the motion and directs the CAO to move forward with the discovery sessions of including Bylaw and Animal Control responsibilities under the BISB as a Shared Service agreement and to provide CAO Roxanne Hearn, Stirling-Rawdon, with our 2019 budget forecasts for these positions.

CARRIED

3) AMO-Rural & Northern Infrastructure Projects Intake Mar 12/19 & ICIP- Investing in Canada Infrastructure Program

MOVED BY: Deputy Reeve Adam Hannafin

SECONDED BY: Councillor Claire Kennelly

Note-Council receives the motion and directs the CAO to work with the team from Napanee to move forward with the fast track application for the Deseronto Road Roundabout project through the newly announced Investing in Canada Infrastructure Program.

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4) MMAH-2019 Annual Repayment Limit (ARL) Mar 4/19

MOVED BY: Councillor Heather Lang

SECONDED BY: Councillor Don McFarlane

Note- That Council receives memo from CAO regarding the Township's Annual Repayment Limit for borrowing needs of \$739,658.

CARRIED

5) CAO Memo for proposed code of conduct for Council and Committees policy

MOVED BY: Councillor Don McFarlane

SECONDED BY: Councillor Claire Kennelly

Note- That Council receives memo from CAO regarding proposed bylaw Code of Conduct for Council and Committees Policy and directs the CAO to update the language in Section 13 (2) Gifts, Benefits & Hospitality to:

“To enhance transparency and accountability, if a Member of Council receives a gift or benefit and the value of the gift or benefit exceeds \$200.00, or if the value received from any one source during the course of a calendar year exceeds \$200.00 the Member of Council shall within 30 days of receipt of the gift or benefit or of reaching the annual limit, file a disclosure statement with the Township Clerk. The disclosure statement must indicate:

- the nature of the gift or benefit
- its source and date of receipt
- the circumstances under which it was given or received
- its estimated value
- what the recipient intends to do with the gift
- whether the gift will at any point be left with the Township”

CARRIED

6) CAO Memo for proposed council/staff relations policy

MOVED BY: Deputy Reeve Adam Hannafin

SECONDED BY: Councillor Claire Kennelly

Note- That Council receives memo from CAO and adopts regarding proposed bylaw Council/Staff Relations policy.

CARRIED

ADDITIONAL COUNCIL REMARKS/ REPORTS

Councillor Don McFarlane- None

Councillor Heather Lang- Thanks to Raeanne for posting of Quinte Conservation and SAS events.

- *Property on corner of Wyman and Melrose, requests that bylaw officer makes a visit.*
- *Jim Kennelly, doing history on the Township of Tyendinaga. Would like to engage with some of the senior residents of Tyendinaga. CAO has had previous discussions with Mr. Kennelly and is scheduling time for a delegation.*

Councillor Claire Kennelly- None

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Deputy Reeve Adam Hannafin- None

Reeve Rick Phillips-

-Thanked visitors for coming to our Council Meetings and participating in the community.

CAO, Brad Roach-

-Holy Name of Mary students created cards of appreciation for the Township and officials.

- Looking for direction to create a job description and posting for the replacement of exiting Deputy Treasurer.

MOVED BY: Deputy Reeve Adam Hannafin

SECONDED BY: Councillor Don McFarlane

Note- That this Council directs the CAO to create a hiring committee for the Deputy Treasurer role. Council directs that the committee be comprised of CAO, current Deputy Treasurer, CAO from a neighboring community and Councillor Heather Lang.

CARRIED

- Requests direction as to how to plan for the replacement/maintenance of Boldrick's Bridge for purposes of completing the budget.

MOVED BY: Deputy Reeve Adam Hannafin

SECONDED BY: Councillor Don McFarlane

Note- Council directs the CAO to move forward with he estimated cost of \$300,000 to address the issue with Boldrick's bridge for budgeting purposes in 2019. It is understood amongst Council that this project could be 4 times this cost but if so it is highly unlikely to happen in 2019. This would mean a full bridge replacement.

CARRIED

MEMBER REPORTS

1) BISB- February 2019

MOVED BY: Councillor Heather Lang

SECONDED BY: Councillor Don McFarlane

Note- That this Council receives the following report

CARRIED

BY-LAWS

MOVED BY: Councillor Heather Lang

SECONDED BY: Councillor Claire Kennelly

That this Council passes By-law 2019-11 as amended to create a code of conduct for Council and Committees policy for the Corporation of the Township of Tyendinaga

CARRIED

MOVED BY: Councillor Don McFarlane

SECONDED BY: Deputy Reeve Adam Hannafin

That this Council passes By-law 2018-05 as amended to create a Council and Staff Relations Policy for the Corporation of the Township of Tyendinaga

CARRIED

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IN CAMERA

MOVED BY: Councillor Heather Lang

SECONDED BY: Councillor Don McFarlane

That Council agreed to continue with the Council Meeting, In Camera, as the subject matter deals with Legal matters affecting the Township of Tyendinaga at 9:12 pm.

CARRIED

MOVED BY: Deputy Reeve Adam Hannafin

SECONDED BY: Councillor Heather Lang

That Council has completed the discussion dealing with legal matters where confidentiality requires protection and moves out of camera at 9:52 pm

CARRIED

ADJOURNMENT

MOVED BY: Deputy Reeve Adam Hannafin

SECONDED BY:

That this Regular Council Meeting be adjourned at **9:55** pm.

CARRIED

Rick Phillips Reeve

Brad Roach, CAO