

TOWNSHIP OF TYENDINAGA
Minutes of the Special Council Meeting - NO. 2020-06
Teleconference
Monday June 29, 2020

Presented
AUG 5 -- 2020
To Council

1) PRESENT:

Rick Phillips	Reeve
Don McFarlane	Councillor
Claire Kennelly	Councillor
Heather Lang	Councillor
Brad Roach	Chief Administrative Officer

2) ABSENT: Deputy Reeve Hannafin

3) PECUNIARY INTEREST: None

MOVED BY: Councillor McFarlane

SECONDED BY: Councillor Kennelly

THAT the Agenda of the Special Council Meeting be adopted, and Meeting be opened at 7:00 pm.

CARRIED

4) ADOPTION OF MINUTES

MOVED BY: Councillor Lang

SECONDED BY: Councillor Kennelly

THAT the Minutes of the May 25, 2020 Special Meeting be accepted as presented to Council.

CARRIED

5) DELEGATIONS- None

6) STAFF REPORTS

John Farrell, Roads Supervisor

Provided written report

Highlights:

- Roadside grass maintenance across the Township completed once. Second rounds starting.
- Repair work on Harmony Road from last year's construction, repairs to driveways, spreading topsoil.
- Hot mix patching throughout the Township
- Culvert replacement on Shannonville Road near the Public School.
- Preparation for construction start at Boldrick's Bridge
- Department of Fisheries and Oceans have provided authorization of bridge replacement with culverts at Boldrick's Bridge.
- Surface treatment completed except for Shannon Road from Boldrick's Bridge to Weese Road on Shannon Road.

James Oliver, Fire Chief

Provided written report

Highlights:

- 11 calls for service since the last Council Meeting
- Fire Chief was in PEC on June 26 to acknowledge the retirement of Fire Chief Scott Manlow
- Fire Chief attended a funeral for a firefighter in Centre Hastings who recently passed away.

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- Chief and Deputies are working on Standard Operation Guidelines and Policies
- Tentatively looking to July to restart training program
- Environmental conditions could lead to full burn ban if rain is not forecasted or received soon

Equipment Repairs

Rescue 804- Being serviced by Benton Fry, also requested annual safety and service
Pumper 801- Went in last week for Safety. Some minor issues were found, being repaired.
Tanker 803- Went in last week for annual safety

Annie Manion, Social Director

Provided a written report

Highlights:

- Playgrounds remain closed, taped off, with signs stating closure
- Walking trail has been reopened, stake signs indicating social distancing spacing were put up
- Request for Tenders for the Roof at the Rec Hall and Library- Mandatory Site Meeting has taken place. RFT to close July 3rd, at noon.
- Request for Proposals for the addition of Emergency Back Up Generators at the Rec Hall, Main Office & Fire Hall have been posted. Site Meeting at each of the locations to take place July 3rd, 2020. RFP closes July 20th, 2020 at 2pm.
- Taking part in weekly Facility/Bookings/Customer Service Meeting with surrounding municipalities to discuss updates, strategies, and next steps

Important Date Reminders

- July 1st, 2020- Virtual Canada Day Event
- July 3rd, 2020- RFT Closing Date
- July 20th, 2020- RFP Closing Date

MOVED BY: Councillor McFarlane
 SECONDED BY: Councillor Kennelly
 THAT this Council receives the staff reports as presented.

CARRIED

7) PASSING OF ACCOUNTS

MOVED BY: Councillor Lang
 SECONDED BY: Councillor McFarlane
 THAT the following accounts be approved as presented:

General Government	\$598,431.15
Landfill	\$18,413.41
Roads Department	\$135,058.43
Recreation Department	\$13,603.25
Protective Services	\$149,490.95
Fire Department	\$35,814.91
Council	\$3,636.88

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NOTE: There were some questions for staff clarification.

8) CORRESPONDENCE

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

That this Council receives the following correspondence:

- a. County Council Report May 28, 2020
- b. The CABHC Patch June 2020
- c. Heads of Council- MMAH
- d. Letter of Thanks- Ministry of Ag, Food and Rural Affairs
- e. Culbertson Land Tract Information Package
- f. Assessment Review Board Update
- g. City of Belleville Zoning By-law 2020-100 (Airport Pkwy)
- h. City of Belleville Zoning By-law 2020-102 (Thrasher Road)
- i. TRENVAL- Annual Report

CARRIED

9) NEW BUSINESS

a) Quinte Waste Solutions Letter to AMO-Full Producer Responsibility

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor Lang

THAT this Council aligns with Quinte Waste Solutions target date of August 4, 2025 to transition their Blue Box program to full producer responsibility.

AND THAT Council agrees with the rationale put forth by Quinte Waste Solutions as how the decision was made.
AND THAT Quinte Waste Solutions Letter to Municipalities of Ontario dated May 28, 2020 become supporting evidence of Tyendinaga Townships resolution.

AND FURTHER THAT the resolution be forwarded to AMO

CARRIED

b) Resolutions:

- i. City of Brantford-Proclaimed March 17th as Essential Workers Day

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

THAT this Council receives the resolution and requests staff to file.

CARRIED

- ii. Town of Oakville- Support for AGCO to review patio applications

MOVED BY: Councillor McFarlane

SECONDED BY: Councillor Lang

THAT this Council receives the resolution and requests staff to file.

CARRIED

- iii. Northumberland County/Township of South Perth- Wetlands Review

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MOVED BY: Councillor McFarlane
SECONDED BY: Councillor Kennelly
THAT this Council receives the resolution and requests staff to file.

CARRIED

c) Consent Application Jason Latta B38/20

MOVED BY: Councillor Lang
SECONDED BY: Councillor Kennelly
THAT this Council approves the application with the following conditions:

1. The severed, AND retained lands be rezoned to the Rural Residential (RR) Zone, and upon completion of rezoning, a copy of the zoning by-law amendment be lodged with the Land Division Office. The lands currently zoned the Environmental Protection (EP) zone relate to a small low lying area near the centre of the subject lands and shall remain zoned as such.
2. Applicant convey lands, a minimum of 33 feet, from the centreline of Shannonville Road AND Shannon Road for the purpose of road widening to the Township as necessary or proof of title provided from an OLS.
3. Confirmation that the proposed severed and benefitting lands will merge on title and PIN Consolidation.

CARRIED

d) Bylaw for Consideration- Administrative penalties for non-compliance with By-laws

MOVED BY: Councillor Lang
SECONDED BY: Councillor McFarlane
THAT Council receives the proposed By-Law.
AND THAT Council will review and provide commentary in advance of the next meeting of Council.
AND THAT Council directs the CAO to bring the By-Law forward at the next meeting for passing.

CARRIED

e) Bylaw for Consideration- Cannabis- For RECEIVE AND INFORMATION ONLY

MOVED BY: Councillor Lang
SECONDED BY: Councillor McFarlane
THAT Council receives the proposed By-Law.
AND THAT Council directs the CAO to bring back a final version of the By-Law at the next Public Meeting of Council.

CARRIED

f) Joint CSWB- Community Safety and Well Being

MOVED BY: Councillor Lang
SECONDED BY: Councillor Kennelly
Be it resolved that the Council of the Township of Tyendinaga direct the Clerk to continue to work with the L&A and East Hastings municipalities on the development of a regional Community Safety and Well-being Plan and Police Advisory Committee.

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g) ICIP Roundabout Project- Tender Report

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

THAT Tender No. 2020-01 for the construction of a Roundabout at the intersection of County Road 1 and County 10 be awarded to R.W. Tomlinson Limited in the amount of \$1,789,563.80 excluding HST, AND FURTHER THAT any shortfall in the Tender 2020-01 that cannot be addressed by savings from a revised scope of work and/or from other 2020 projects, be funded from the Roads Dept reserve.

CARRIED

h) EORN Gigabyte Project- Letter of Support

MOVED BY: Councillor Lang

SECONDED BY: Councillor Kennelly

Council directs the staff to complete letters of support for EORN's Gigabyte Project to be sent to the Office of Minister Monsef, Minister for Women and Gender Equality and Rural Economic Development and Minister Scott, Minister of Infrastructure.

AND THAT copies of these letters of support are shared with the Township's local MP and MPP.

AND THAT a copy of the letter is sent to the PMO.

CARRIED

Notice of Severance- Deseronto- Johnston/Flood

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

THAT Council receives the application that was walked in by the CAO.

CARRIED

10) ADDITIONAL COUNCIL REMARKS/ REPORTS

Councillor Don McFarlane-

- Raised the need for a website redesign for the Library.
- CAO stated that the Township was currently pricing out a rebuild for theirs, they could share what information they have with the CEO of the Library.

Councillor Heather Lang-

- Thanked Annie for advertising the SAS's rain barrel campaign.
- AMO recently had a publication regarding country living for new people to country living. Could we investigate sharing some of the information on our website, Facebook etc.

Councillor Claire Kennelly-

- Would like the CAO to create a resolution to be shared with the Province, Heath Canada, AMO and other municipalities regarding the current cannabis situation impacting many municipalities.

Deputy Reeve Adam Hannafin- None

Reeve Rick Phillips-

- There is only one Reeve remaining in Hastings County, Rick Phillips. All of the other municipalities have changed the name of Head of Council to Mayor.
- Reeve Phillips is happy being Reeve, it has historical significance, 170 year, and the people from the Township understand what a Reeve is.

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- There is an upcoming meeting with the Hastings, Prince Edward Health Board to discuss whether masks should become mandatory in public spaces. The Reeve is of the opinion that it should be a personal choice, we highly support people wearing masks as well as social distancing and washing their hands.
- MPP Daryl Kramp will be into the office on Canada Day to discuss infrastructure needs with the Reeve, Roads Supervisor and CAO.

CAO- Brad Roach-
Tax Sale

- At the start of the process we had approximately 23 properties listed for sale. By the closing date of June 19th, 5 remained.
- We were able to disperse all 5 properties, 2 of which were landlocked.
- We are currently finalizing the transfer of deeds with all the winning bids, once complete I will provide a more fulsome report.

iPads for Council

- Before COVID, I had sourced a company in Belleville to provide us with iPads for Council members. Now that we are opening back up, I will get in touch with them as the website redesign coupled with a new software package that will streamline our efforts for completing Council Packages, minutes, Agendas etc are all related to modernization of Council Chambers and digital access.

HR Policy Review

- Our last HR Policy review was completed in 2005
- I am currently working with Templeman to review our policies to ensure that they are still relevant and aligned to the Employment Standards Act.
- Our contracts and Job Descriptions are also under review during this process.

Market Compensation

- We are currently in the last year of our 4-year compensation band.
- I have spoken with my peers throughout Hastings County, several of them completed the exercise last year. We provided information for them to complete their analysis.
- I have a firm that I worked with last that said they would provide a discount to us because we participated in Marmora and The Lake's exercise.
- I am engaging the Principal now to get the ball rolling on this in time to approve ahead of 2021.

11) MEMBER REPORTS

a) Pierce Animal Control

MOVED BY: Councillor McFarlane

SECONDED BY: Councillor Lang

THAT this Council accepts and reviews the Pierce Animal Control report.

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SECONDED BY: Councillor Lang

THAT this Council accepts and reviews the following Member reports:

b) Quinte Waste Solutions May 26, 2020 Minutes

c) BISB- May 2020

d) Quinte Conservation- April & May Minutes

e) By-Law Enforcement- June 2020

CARRIED

12) BY-LAWS

MOVED BY: Councillor McFarlane

SECONDED BY: Councillor Kennelly

That this Council passes By-law 2020-12 being a by-law to authorize the civil marriage solemnization service in the Township of Tyendinaga

CARRIED

13) IN CAMERA-

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor Lang

THAT Council agreed to continue with the Council Meeting, In Camera, as Council is required to review and pass the previous In Camera Meeting Minutes for January 2020 to March 2020

CARRIED

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

THAT Council has completed the discussion regarding the review and acceptance of the January 2020- March 2020 In Camera Meeting Minutes.

CARRIED


14) ADJOURNMENT

MOVED BY: Councillor Lang


SECONDED BY:

That this Regular Council Meeting be adjourned at **8:40 pm**

CARRIED



Rick Phillips, Reeve



Brad Roach, CAO/Clerk/Treasurer