

TOWNSHIP OF TYENDINAGA
Minutes of the SPECIAL Council Meeting – SPECIAL MEETING NO. 2020-03
Teleconference
Monday March 30, 2020

Presented
APR 27 2020
To Council

1) PRESENT:

Rick Phillips	Reeve
Adam Hannafin	Deputy Reeve
Don McFarlane	Councillor
Claire Kennelly	Councillor
Heather Lang	Councillor
Brad Roach	Chief Administrative Officer

2) ABSENT: None

3) PECUNIARY INTEREST: Claire Kennelly, Disbursement items #28201 & #28202

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

THAT the Agenda of the Special Council Meeting, March 30, 2020 be adopted, and the Meeting be opened at 7:00 pm.

CARRIED

4) SPECIAL BYLAW AMENDMENT: Procedural Bylaw- Electronic Meetings

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

THAT this Council passes Bylaw #20-09, A Bylaw to Establish Rules of Order and Procedures for The Council and Committees of the Township of Tyendinaga.

AND THAT Bylaw #19-05 hereby be rescinded.

CARRIED

5) ADOPTION OF MINUTES

MOVED BY: Councillor Lang

SECONDED BY: Deputy Reeve Hannafin

THAT the Minutes of the March 16, 2020 Regular Meeting be adjusted to reflect requested changes and accepted by Council.

CARRIED

6) DELEGATIONS- None

7) STAFF REPORTS- None

John Farrell, Roads Supervisor

- The Roads Supervisor was asked to provide a brief update on the progress of the Boldrick's Bridge Project
- The Roads Supervisor has been meeting three (3) of the closest neighbours to the worksite to discuss the project and the potential impacts to those residents. The residents involved have been selected by our engineering and Quinte Conservation partners.

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- The Reeve, CAO, Roads Supervisor had a teleconference with Jewell Engineering and the Department of Fisheries and Oceans (DFO). DFO has requested that we include more off-setting features in our solution for the disruption of the habitat at the bridge. The Biologist working with Jewell attempted to seek more information on this matter but DFO was hesitant to provide as they are to 'review' and 'authorize' our plans. This continues to be a challenging dialogue with this group.

8) PASSING OF ACCOUNTS

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor McFarlane

THAT the following accounts be approved as presented:

General Government	\$6,493.24
Landfill	\$3,860.18
Roads Department	\$35,677.55
Recreation Department	\$3,822.31
Protective Services	\$43,980.00
Fire Department	\$5,990.23
Council	\$0

CARRIED

NOTE: There were some questions for staff clarification.

9) CORRESPONDENCE

MOVED BY: Councillor Lang

SECONDED BY: Councillor Kennelly

That this Council receives the following correspondence:

- a. Support Resolutions Re Peaceful Conclusion -Coastal Gas Link Project
 - I.City of Belleville
 - II.Municipality of Killarney
 - III.Township of Warwick
 - IV.Champlain Township
 - V.Township of Schreiber
- b. Municipality of Callander-COVID-19 Resolution to Wave Restrictions on Electronic Participation
- c. Environmental and Land Tribunals Ontario
 - I.LPAT Hearing Reschedule-New date to be determined Re: MM180027
 - II.LPAT Suspension of Timelines
- d. Reply Witness Statement of Robert Clark, Clark Consulting Re: MM180027 LPAT
- e. Lonsdale Women's Institute

CARRIED

10) NEW BUSINESS

a) Consent Application B25/20 Ron Durkin & b) Consent Application B26/20 Peter Vos

MOVED BY: Councillor Lang

SECONDED BY: Councillor Kennelly

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THAT Council defers the decision on the application for severance for both Durkin B25/20 and Vos B26/20.

THAT Council requests commentary from Quinte Conservation regarding acceptable water
AND THAT Council requests commentary from Hastings County- Planning regarding the MDS setbacks on the farms in close proximity.

DEFERRED

c) 2019 Unaudited Financial Statements

MOVED BY: Councillor Lang

SECONDED BY: Deputy Reeve Hannafin

That this Council, recognizing an unaudited 2019-year end surplus of \$245,520, directs the Treasurer to apply \$102,865 of this amount to Roads Department Reserves.

CARRIED

MOVED BY: Councillor Kennelly

SECONDED BY: Deputy Reeve Hannafin

That this Council, recognizing an unaudited 2019-year end surplus of \$245,520, directs the Treasurer to apply \$36,196 of this amount to Fire Department Reserves.

CARRIED

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Kennelly

That this Council, recognizing an unaudited 2019- year end surplus of \$245,520, directs the Treasurer to apply \$106,459 of this amount to Working Capital Reserves.

CARRIED

d) 2020 Municipal Budget

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor Lang

THAT this Council receives and approves the Final Draft of the 2020 Municipal Budget presented on March 30, 2020 showing total expenditures of \$6,879,047.

AND THAT Council directs the Treasurer to draft a Bylaw for the 2020 Municipal Budget to be approved by Council.

CARRIED

e) Proposed Bylaw- Delegation of Authority

MOVED BY: Councillor McFarlane

SECONDED BY: Councillor Kennelly

THAT this Council directs the CAO to create a Delegation of Authority Bylaw for the Corporation of the Township of Tyendinaga to be enacted during the current COVID-19 Global Pandemic.

CARRIED

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f) Proposed Bylaw- Appoint Members of Council to act from time to time in absence of the Head of Council

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor Lang

THAT this Council directs the CAO to create an Appoint Members of Council to act from time to time in absence of the Head of Council Bylaw for the Corporation of the Township of Tyendinaga to be enacted during the current COVID-19 Global Pandemic.

CARRIED

g) Taxes & Deferrals

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

THAT this Council directs the CAO-Treasurer to extend running the calculation of penalty on overdue taxes until May 1, 2020 from the current date of April 14, 2020

CARRIED

MOVED BY: Councillor Lang

SECONDED BY: Councillor Kennelly

THAT this Council directs the CAO to schedule a meeting of Council, to be held by teleconference, on April 27, 2020 at 7pm.

CARRIED

h) Staff Working Arrangements

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor Lang

THAT this Council receives and approves the recommendation from the CAO to re-configure the current working hours and locations for administrative staff in order to mitigate all risk factors associated with COVID-19. Municipal services will operate as they have been.

CARRIED

i) State of Emergency

Members of Council had a general discussion with Senior Staff to discuss the merits of declaring a State of Emergency. Ultimately the decision lies with the Reeve.

11) ADDITIONAL COUNCIL REMARKS/ REPORTS

Councillor Don McFarlane-

- Councillor McFarlane raised the need to solicit volunteers to assist with reaching out to the elderly of our community who may not have family/friends to assist them during this time of need.
- Council had a long discussion on how this could be completed. The Social Director will work with the Fire Chief and Councillor McFarlane to provide contact information for Community Access, as well as, to use the Township's digital platforms and zodiac signs to connect with volunteers and with residents in need.
- Councillor McFarlane and the Fire Chief will work together to create a working strategy to assist those in need in our community during COVID-19.

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- Councillor McFarlane provided an update on the Library, the staff have been working hard to complete long overdue cleansing and weeding out of non-essential materials. Some staff are working on early age learning programs that can be accessed online or through video.
- Councillor McFarlane also raised the idea of creating a tutoring program within the Township during the COVID crisis. There are number of teachers, grad students and post-secondary students in the area that could provide tutoring or lesson help to children who currently are not in school. Jessica and Annie will take deeper investigation into how this might roll out and what the plan would look like.

Councillor Heather Lang-

- Councillor Lang provided a brief update on the Library, including Overdrive an online service offered on the library's website. The library is also preparing for new shelving.
- Councillor Lang Thanked the Fire Chief for working through several solutions to facilitate our teleconference.
- The Shannonville Agricultural Society's Big Fowl Auction has been cancelled.

Councillor Claire Kennelly-

- Councillor Kennelly made the Roads Supervisor aware of a hole on the bridge in Lonsdale.
- Councillor Kennelly requested an update from the Social Director regarding digital social programming for children during the COVID event. Also requested that the playground be taped off and signs erected for COVID.
- Councillor Kennelly requested that the CAO update Hastings County that there is a mistake in the description of the location of Durkin severance. It should be stated as southeast of Read Road instead of southwest.

Deputy Reeve Adam Hannafin-

- Deputy Reeve Hannafin wishes to stress the importance of social distancing to flatten the curve. Asks that staff pay attention and apply focus to the day to day duties they are performing and to maintain social distancing parameters. Has requested staff to look for new ways of completing business ie electronic signatures.
- Deputy Reeve Hannafin let the CAO know that he was testing out the capabilities of Teams via Microsoft 365 for teleconferencing capabilities.

Reeve Rick Phillips-

- Reeve Phillips Thanked Staff and Council for their ongoing due diligence during the COVID event.
- Reeve Phillips stated that his eyes have been opened over the past 2-3 weeks during his involvement with Hastings County, and other Boards and is Thankful for all the great ideas that are being created to fight back against the COVID pandemic.
- Reeve Phillips provided an update on Bylaw Enforcement recruitment process. The Chair of the BISB and the Council representative of the host municipality are currently negotiating terms with potential company. Tyendinaga has pledged that we would use up to 8 hours/week and support moving forward with a 1-year contract.

CAO- Brad Roach-

- CAO provided an update of the Waste Transfer Facility as it has reduced hours and waived fees. There have been several vehicles turned away as they were not residents of Tyendinaga Township.

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12) MEMBER REPORTS

MOVED BY: Councillor Kennelly

SECONDED BY: Deputy Reeve Hannafin

THAT this Council accepts and reviews the following Member reports:

- a) Quinte Waste Solutions-Board Minutes Jan 27, 2020

CARRIED

13) BY-LAWS

- a) #20-07 Delegation of Authority

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

THAT this Council passes By-law 20-07 being a by-law to delegate authority to the Reeve and CAO during the COVID Pandemic. Bylaw expires on December 31, 2020 or by rescinding at the conclusion of the COVID event.

CARRIED

- b) #20-08 Appoint Members of Council to act from time to time in absence of the Head of Council

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

THAT this Council passes By-law 20-08 being a by-law to appoint members of Council to act from time to time in the absence of the Head of Council.

CARRIED

- c) #20-10 2020 Municipal Budget

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

THAT this Council passes Bylaw 20-10 as presented for the 2020 Municipal Budget

CARRIED

14) IN CAMERA- None


15) ADJOURNMENT


MOVED BY: Deputy Reeve Hannafin

SECONDED BY:

That this Regular Council Meeting be adjourned at **8:40 pm**

CARRIED



Rick Phillips Reeve


Brad Roach, CAO