

TOWNSHIP OF TYENDINAGA
Minutes of the Regular Council Meeting - NO. 2020-10
Margaret Walsh Council Chambers, 859 Melrose Road, Shannonville
Monday November 2, 2020

1) PRESENT:

Rick Phillips	Reeve
Adam Hannafin	Deputy Reeve
Don McFarlane	Councillor
Claire Kennelly	Councillor
Heather Lang	Councillor
Brad Roach	Chief Administrative Officer

2) ABSENT: None

3) PECUNIARY INTEREST: None

MOVED BY: Councillor McFarlane

SECONDED BY: Councillor Kennelly

THAT the Agenda of November 2, 2020 be adopted, and Meeting be opened at 7:00 pm.

CARRIED

4) ADOPTION OF MINUTES

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

THAT the Minutes of the October 19, 2020 Regular Meeting be accepted as presented to Council.

CARRIED

NOTE: Councillor Lang requested a minor adjustment.

5) DELEGATIONS- None

6) STAFF REPORTS

John Farrell, Roads Supervisor

Provided written report

Highlights:

- Pothole and surface patching continue.
- Trucks are being prepared for the winter season work.
- Repairs were made to the guardrails on the bridge going over 401 on Shannonville Road as well as on Highway 49.
- CAO and Roads Supervisor had a meeting with the Department of Fisheries and Oceans last week to discuss the modifications that were requested to the Authorization at the beginning of September.
 - DFO apologized for the delay in responding and hoped it did not delay or put project in jeopardy.
 - Roads Supervisor confirmed with DFO that we had gone ahead with our requested changes to the plan as we were on a time limit of September 30th to be doing in-water work.
 - DFO was pleased with this and will make the required adjustments to the authorization.
- The Roads Supervisor made a request of Council for a Temporary Contract Snowplow Operator for the months of December to April.

TOWNSHIP OF TYENDINAGA
Minutes of the Regular Council Meeting - NO. 2020-10
Margaret Walsh Council Chambers, 859 Melrose Road, Shannonville
Monday November 2, 2020

MOVED BY: Councillor McFarlane

SECONDED BY: Councillor Lang

THAT Council approves and directs the staff to create a job description and posting to hire a snowplow operator for the months of December 2020 until the beginning of April 2021. This position will align to the current and updated pay band and scales of Tyendinaga Township.

CARRIED

- Councillor Kennelly questioned the Roads Supervisor as to who is maintaining South River Road as it is in very rough condition in certain parts. The Roads Supervisor responded that the section in question is maintained and owned by the Mohawks of the Bay of Quinte. They have had little interest in investing in that stretch of roadway over the past years.

James Oliver, Fire Chief

Provided written report

Highlights:

- 4 calls for service since the last meeting.
- Hose testing has been successfully completed for this year.
- Due to COVID-19 restrictions, the Fire Chief was unable to complete his program of studies with Humber College. He requires two more credits. Humber has now opened an online platform and the Fire Chief is confident he will be able to complete his program by the Spring of 2021.
- The Fire Department assisted OPP at a distress call that ended up being an illegal cannabis growing operation. Upon entry to the premises the Fire Department determined it unsafe and had hydro cut to the mainline as well as requested that ESA put in a do not reconnect order.
 - No fines were laid at this time, however, the Fire Chief is educating himself on how to deal with locations such as these.
- The Reeve requested an update from the Fire Chief regarding the morale and spirits of the Fire Department due to the COVID restraints.
 - The Fire Chief said that now that they are back in a normal training cycle, and no longer split into platoons, that spirits have risen but has been a challenging time.
- The Reeve requested an update on a proposed update to the Emergency Services Contract.
 - The Fire Chief has reached out to his peers involved and is awaiting some feedback.

Annie Manion, Social Director

Provided a written report

Highlights:

- The launch date for the new website has been moved up more than a month! Should be able to go live by early December. I am still inputting information to pages and working out potential problems with Upnorthwebs but am on target to be finished relatively soon.
- Photo Contest- There is one month left for the fall photo contest, I will continue to push for more entries so they can be used for promotional materials.
- T-shirts- Will continue to push the sale of t-shirts. Sales slowed this week but there have been close to 40 sales.
- Virtual Fall Festival- Event finished as of October 31st, 2020. There were very creative and impressive entries for all categories! Winners will be deemed this week and prizes handed out to participants!

TOWNSHIP OF TYENDINAGA
Minutes of the Regular Council Meeting - NO. 2020-10
Margaret Walsh Council Chambers, 859 Melrose Road, Shannonville
Monday November 2, 2020

- Remembrance Day- Recordings of poems, names, etc. have been taking place. Video is almost complete. Advertisements with this year’s plans will be distributed this week, advising of the change.
- Christmas Party- Cancelled but would like to discuss with Council an alternate way to recognize staff
- Tyendinaga Township Holiday Market Tour- Participants in the virtual Farmers Market were looking to create a holiday market tour. Interested parties have sent me their proposed layouts to ensure they meet Public Health protocols; I have touched base with the Health Unit to see what they recommend. Locations would be open to the public for one weekend, with social distancing measures put in place. Tour is dependent on Council’s approval and COVID regulations at the time.

Facilities:

- The grounds have been winterized for the year.
- CWD Electric has been working on the groundwork for the generator this past week, as well as doing prep work for a future water fountain at the grounds.
- Due to many proposals received for the Enabling Accessibility Fund, we were not successful with our application. However, if funds become available by January 25, 2021, they may contact us to discuss our continued interest for funding.

Important Date Reminders

- Remembrance Day Event- November 11th, 2020
- Fall Photo Contest- November 30th, 2020
- Proposed Christmas Market Tour- November 28th- 29th, 2020

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

THAT this Council receives the staff reports as presented.

CARRIED

7) PASSING OF ACCOUNTS

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

THAT the following accounts be approved as presented:

General Government	\$92,945.92
Landfill	\$10,595.43
Roads Department	\$164,592.72
Recreation Department	\$6,525.30
Protective Services	\$7,090.00
Fire Department	\$61,102.18
Council	\$3,636.88

CARRIED

NOTE: There were some questions for staff clarification.

8) CORRESPONDENCE

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

That this Council receives the following correspondence:

- a) D Kramp- Funding

TOWNSHIP OF TYENDINAGA
Minutes of the Regular Council Meeting - NO. 2020-10
Margaret Walsh Council Chambers, 859 Melrose Road, Shannonville
Monday November 2, 2020

- b) D Kramp- Funding of Schools
- c) Transition of Blue Box Programs
- d) Resolutions:
 - i. Clarence-Rockland
 - ii. Town of Oakville
 - iii. Town of Lincoln

MOVED BY: Councillor Lang

SECONDED BY: Councillor McFarlane

THAT This Council supports the correspondence item as attached from the Municipality of the Town of Lincoln regarding cannabis production.

CARRIED

9) NEW BUSINESS

a) COVID- Continuing Operations

MOVED BY: Councillor Kennelly

SECONDED BY: Deputy Reeve Hannafin

THAT Council approves and directs the CAO to move forward with spending of the COVID emergency funds to ensure that Government operations are prepared for a potential shutdown should COVID continue to be a global pandemic.

CARRIED

b) 2021 OPP Billing Summary

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor McFarlane

THAT this Council receives and acknowledges the 2021 OPP Billing Summary representing a 2.16% decrease from 2020.

CARRIED

c) 2020 Township Christmas Party

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor Lang

THAT Council wishes to provide each staff, volunteer fire fighter and member of Council with a \$50 gift certificate in lieu of the annual Christmas and Recognition Party.

Councillor Kennelly moved to amend his original motion to strike out \$50 and replace with \$75.

CARRIED

d) Municipal Office Hours- Holiday Season

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

THAT this Council requested that staff bring forth another proposal after receiving feedback from Council.

CARRIED

e) EOLC- Call for expression of interest

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

TOWNSHIP OF TYENDINAGA
Minutes of the Regular Council Meeting - NO. 2020-10
Margaret Walsh Council Chambers, 859 Melrose Road, Shannonville
Monday November 2, 2020

THAT Council receives the report and directs CAO to reach out EOLC about future opportunities.

CARRIED

10) ADDITIONAL COUNCIL REMARKS/ REPORTS

Councillor Don McFarlane- None

Councillor Heather Lang- None

Councillor Claire Kennelly-

- Brought to the attention of the Roads Supervisor that there was an area of the Waste Transfer Facility that requires some maintenance.
 - Roads Supervisor responded that the team addressed the issues on Nov 2, 2020.

Deputy Reeve Adam Hannafin-

- Requested information as to whether our Animal Control service provider operated on weekends.
 - CAO to confirm that they do.

Reeve Rick Phillips-

- Thanked Terry Gervais for the donation of maple syrup to staff and Council.
- Provided a review of recent decisions made regarding Bylaw Enforcement:
 - A new committee is being developed by the partnering municipalities (Stirling-Rawdon, Tweed, Deseronto, Madoc Township and Tyendinaga) to oversee bylaw enforcement activities across the 5 municipalities.
 - The group will be terminating the current contract with Commissionaires.
 - The group will be posting for a full-time by-law enforcement officer to start in the new year.
 - Further discussions to take place regarding cost structure and providing equipment.
- CAO made a request that Council directs him to obtain copies of the RFP for new trucks for the BISB and for information regarding permits and inspections.

MOVED BY: Councillor Kennelly

SECONDED BY: Councillor McFarlane

THAT Council directs the CAO to request information from the BISB administrator regarding the RFP for new trucks and information regarding the number of permits and inspections being completed.

CARRIED

CAO- Brad Roach-

- Provided Council with an update on the new iCompass software program that is being implemented and requested a status update on whether they would like an iPad.
- Walked in a request to accept changes being made by benefits provider regarding updates to Mental Health.

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

THAT Council approves of accepting changes being made to benefits program that expands the scope of Mental Health service providers.

CARRIED

TOWNSHIP OF TYENDINAGA
Minutes of the Regular Council Meeting - NO. 2020-10
Margaret Walsh Council Chambers, 859 Melrose Road, Shannonville
Monday November 2, 2020

- Provided Council with an update regarding tax arrears. CAO sent out 300+ letters the prior week to residents in arrears, reminding them of the interest rate that they are paying on overdue accounts.
 - At the time of the meeting the Office had collected ~\$135,000 in additional tax payments.

11) MEMBER REPORTS

MOVED BY: Councillor Lang

SECONDED BY: Deputy Reeve Hannafin

THAT this Council accepts and reviews the following Member reports:

a) Quinte Conservation Executive Board Minutes- September 17, 2020

CARRIED

12) BY-LAWS

- None

13) IN CAMERA-

MOVED BY: Councillor Lang

SECONDED BY: Deputy Reeve Hannafin

THAT Council agreed to continue with the Council Meeting, In Camera, as the subject matter deals with legal and passing of In Camera meeting minutes where confidentiality requires protection.

CARRIED

MOVED BY: Councillor Lang

SECONDED BY: Councillor McFarlane

THAT Council has completed the discussion dealing with legal and In Camera meeting minutes where confidentiality requires protection.

CARRIED

14) ADJOURNMENT

MOVED BY: Deputy Reeve Hannafin


SECONDED BY:

That this Regular Council Meeting be adjourned at **8:55 pm**

CARRIED



Rick Phillips Reeve



Brad Roach, CAO/Clerk/Treasurer