

**SCHEDULE "A"**  
**TO BY-LAW NO. 1209-18**

**TABLE TO BE USED TO DETERMINE  
ESTIMATED COSTS & BUILDING PERMIT FEE**

**CLASS OF PERMIT**

**Value of the improvement is to be  
determined on the following costs.**

**Any new development (not including residential renovations under Section D) will be charged the applicable permit cost based on the project value estimate as declared on the Application for a Permit to Construct or Demolish. When the CBO cannot satisfy himself as to the estimated project value then apply cost as shown below as per class of permit.**

**A) NEW RESIDENTIAL HOUSING AND ADDITIONS:**

\$85.00 per square foot –  
(2019 - \$95.00, 2020 - \$105.00)

To obtain estimated cost apply \$85.00 per square foot of living space above grade. Permit cost is \$100.00 plus \$8.50 (2019 - \$9.50, 2020 - \$10.50) per \$1,000.00 or part thereof of estimated cost.

**RESIDENTIAL BASEMENTS**

\$60.00 per square foot  
(2019 - \$70.00, 2020 - \$80.00)

To obtain estimated cost apply \$60.00 per square foot of finished basement space. Permit cost is \$100.00 plus \$8.50 (2019 - \$9.50, 2020 - \$10.50) per \$1,000.00 or part thereof of estimated cost

**GARAGES, SHED, UTILITY  
BUILDINGS, CARPORTS**

\$40.00 per square foot  
(2019 - \$50.00, 2020 - \$60.00)

To obtain estimated cost apply \$40.00 per square foot of building area. Permit cost is \$100.00 plus \$8.50 (2019 - \$9.50, 2020 - \$10.50) per \$1,000.00 or part thereof of estimated cost.

**B) COMMERCIAL AND INDUSTRIAL:  
(Includes Renovation)**

(a) First class masonry, veneer or frame and siding construction with interior **finished** suitable for occupation as business, school, church, office, etc.,

\$60.00 per square foot  
(2019 - \$70.00, 2020 - \$80.00)

To obtain estimated cost, apply \$60.00 per square foot of floor area (use 75% of rate for 2<sup>nd</sup> and 3<sup>rd</sup> floors and 50% of rate for each floor thereafter). Permit cost is \$100.00 plus \$8.50 (2019 - \$9.50, 2020 - \$10.50) per \$1,000.00 or part thereof of estimated cost.

(b) All buildings of masonry, veneer, frame or metal construction with interior **unfinished** to be used for storage, warehousing or factory, etc.

\$40.00 per square foot  
(2019 - \$50.00, 2020 - \$60.00)

To obtain estimated cost, apply \$40.00 per square foot of floor area (use 75% of rate for 2<sup>nd</sup> and 3<sup>rd</sup> floors and 50% of rate for each floor thereafter). Permit cost is \$100.00 plus \$8.50 (2019 - \$9.50, 2020 - \$10.50) per \$1,000.00 or part thereof of estimated cost.

C) **DECKS, PORCHES, STEEL ROOFS**

Flat fee = \$135.00 (2019 - \$145.00, 2020 - \$155.00)

D) **RESIDENTIAL  
RENOVATIONS/SECONDARY  
RESIDENCE**

\$60.00 per square foot –  
(2019 - \$70.00, 2020 - \$80.00)

To obtain estimated cost, apply \$60.00 per square foot of area to be renovated. Permit cost is \$100.00 plus \$8.50 (2019 - \$9.50, 2020 - \$10.50) per \$1,000.00 or part thereof of estimated cost.

When the CBO cannot satisfy himself as to the square footage of the renovations the permit fee shall be calculated on the value of the improvements.

E) **FARM BUILDINGS AND/OR FABRIC COVERED STRUCTURES**

Open – \$20.00 per sq.ft.  
Closed – \$25.00 per sq.ft.  
Open – (2019 - \$30.00, 2020 - \$40.00)  
Closed – (2019 - \$35.00, 2020 - \$45.00)

To obtain cost, apply \$20.00 or \$25.00 per square foot of building area. Permit fee is \$100.00 plus \$8.50 (2019 - \$9.50, 2020 - \$10.50) per \$1,000.00 or part thereof of estimated cost.

F) **SWIMMING POOLS and all necessary  
fencing (Also include  
WOODSTOVE/BOILER**

\$120.00 fee (2019 - \$130.00, 2020 - \$140.00)

G) **DEMOLITION PERMIT FEE**

\$200.00 fee

(Active Farm buildings are exempt within the meaning of the Act and the Regulations)

H) **OCCUPANCY PERMIT/PERMIT  
RENEWAL**

\$150.00 fee

I) **CHANGE OF USE PERMIT**

Every application for a change of use permit issued under the Act shall contain sufficient information to enable the Chief Building Official to determine if it will conform with the Act, the Building Code and any other applicable law.

\$250.00 fee (2019 - \$350.00, 2020 - \$400.00) plus fire inspection fees as per each municipality fee schedule plus building/plumbing permit fees if applicable.

SECOND UNITS REVIEW

J) **PLUMBING PERMITS**

i) Residential  
(2019 - \$130.00, 2020 - \$140.00)

\$120.00 per unit or suite plus \$8.50 (2019 - \$9.50, 2020 - \$10.50) per new/additional/relocated fixture or trap

ii) All other buildings

\$100.00 per stack plus \$8.50 (2019 - \$9.50, 2020 - \$10.50) per new/additional/relocated fixture or trap

K)	<b><u>SEWAGE SYSTEM PERMITS (NEW SYSTEM)</u></b>	\$650.00 (2019 - \$700.00, 2020 - \$750.00)
	<b><u>SEWAGE SYSTEM PERMITS (PARTIAL RENOVATION)</u></b>	\$300.00
	For each inspection requested after the third inspection of a sewage system permit	\$100.00
L)	<b><u>REQUESTED INSPECTIONS</u></b> (Re-inspection clean water)	\$200.00
M)	<b><u>PERMIT TRANSFER</u></b>	\$150.00 (plus 2% of value) Communication Towers/Wind/Solar Power/Generators /Walls/Temporary Tents
N)	<b><u>PERMIT REVISIONS</u></b>	\$120.00 plus \$8.50 (2019 - \$9.50, 2020 - \$10.50) /thousand of additional value. (2019 - \$130.00, 2020 - \$140.00)
O)	<b><u>CONSTRUCTION STARTED BEFORE PERMIT ISSUED</u></b>	A penalty is equivalent to 100% of the permit fee
P)	<b><u>BUILDING DEPARTMENT LETTERS</u></b>	\$75.00 (2019 - \$100.00, 2020 - \$125.00)
Q)	<b><u>REFUNDS</u></b>	
	<b><u>Status of Permit Application</u></b>	<b><u>Percentage of Fee Eligible for Refund</u></b>
	1. Application filed. No processing or review of plans submitted	75%
	2. Application filed. Plans reviewed, initial inspection conducted and permit issued	50% less \$100.00 per any additional required inspections
	3. Permits valued at less than \$100.00	0%

**The permit fees will be reviewed annually and may be subject to change at that time.**

**Change Schedule B, 2. In addition to the Building Permit Fees calculated pursuant to Schedule "A" of this by-law, there shall be a refundable deposit of not less than \$500.00, as security, where construction costs are \$50,000.00 (decks excluded) or more, against:**

**SCHEDULE 'B'**  
**TO BY-LAW NO. 1209-18**

**INSPECTION FEES AND DEPOSITS**

1. In addition to the Building Permit Fees calculated pursuant to Schedule 'A' of this by-law, the following deposits shall be paid by the applicant, where applicable, prior to the issuance of any Building Permit:

<u>Description</u>	<u>Deposit Amount</u>
a) Sewer Service Lateral	\$1,000.00
b) Water Service Lateral	\$1,000.00

The deposits as set out above shall be used to reimburse the municipality for any cost incurred by the municipality in the construction, supply and installation of the sewer service lateral and the water service lateral. Should the applicant fail to install the laterals or fail to complete the installation, the Municipal Public Works/ Roads Department will complete the installation as required with all related costs reimbursed from such applicable deposit. In the event that the cost of the sewer service lateral or the water service lateral costs less than the amount of the deposit, the municipality shall refund that portion of the deposit that is not required upon the completion of the building. In the event that the cost of the sewer service lateral or water service lateral should exceed the amount of the deposit, the municipality shall invoice the applicant for the excess amount which shall be paid within 30 days of receipt of the invoice by the applicant, failing which any unpaid amounts shall become a lien on the property.

2. In addition to the Building Permit Fees calculated pursuant to Schedule 'A' of this by-law, there shall be a refundable deposit of not less than \$500.00, as security, where construction costs are \$50,000.00 (decks excluded) or more, against:

- a)
- i) The Municipality having to repair damage to any public roads, ditches, curbs or sidewalks or other public works and services caused by the Owner or its contractor or their authorized employees, agents or workmen; or
  - ii) The Municipality having to remove building materials, waste and soil that is spilled tracked or blown onto public highways from the construction site.
- b) The Applicant shall be responsible:
- i) For any damage caused during construction to any public highway, ditch or other public work and shall forthwith reimburse the Municipality for all costs incurred by the Municipality in repairing any such damage; and
  - ii) Take all necessary steps to prevent building material, waste or soil from the construction site being spilled or tracked on the public highways and in the event of such spilling or tracking on public highways shall be responsible for insuring that the building material, waste or soil is removed forthwith.
  - iii) In the event that it is necessary for the Municipality to perform any work or repair any damage to any public highway, ditch or other public work, the Municipality may use all or part of the deposit of \$500.00 required by this section to complete the necessary work or repairs.
  - iv) The curb/road damage deposit of \$500.00 shall be refunded upon completion of the building as determined by the Chief Building Official.
  - v) The curb/road damage deposit of \$500.00 shall not be refunded if more than three years on deposit or the property sells. The deposit will be kept by the Municipality.