

TOWNSHIP OF TYENDINAGA
Minutes of the Regular Meeting - NO. 2021-02R
January 25, 2021 at 7:00 pm

VIRTUAL
Teleconference 1-833-311-4101, Code 146 363 3041

PRESENT:

Council

Reeve Rick Phillips, Deputy Reeve Adam Hannafin, Councillor Don McFarlane, Councillor Heather Lang

Staff

Acting CAO Yvonne Murphy, Roads Supervisor John Farrell, Fire Chief James Oliver, Social Director Annie Manion

Absent

Councillor Claire Kennelly

1. CALL TO ORDER

Reeve Phillips called the virtual meeting to order at 7:09pm.

2. ADOPTION OF AGENDA

MOVED BY: Councillor Lang

SECONDED BY: Councillor McFarlane

BE IT RESOLVED THAT the Regular Meeting Agenda of January 25, 2021 be adopted as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest disclosed.

4. ADOPTION OF MINUTES

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

BE IT RESOLVED THAT the Minutes of January 11, 2021 Public and Regular Meetings be accepted as presented to Council

CARRIED

5. DELEGATIONS

Hastings Destination Trails Inc.

Reeve Phillips welcomed Cathy Trimble, Hastings Destination Trails Inc. Trimble introduced HDTI to Council

Highlights

- Incorporated as a not-for-profit March 2019 and is a fully insured Regional Trail Committee for Hastings County non-motorized trails.

- Vision – “To support and promote the resources for defining and sustaining a unique Hastings County network of quality trails”, with a mission “to stimulate economic growth by being a leading resource for trails related education, a catalyst for trail development, and to encourage the use of trails to improve quality of life while enjoying the natural beauty, culture and history of Hastings County”.
- More information can be found on HDTI’s website: hastingstrails.ca.

Reeve Phillips thanked Trimble for the presentation and advised that Council would receive the information and that she was welcome to forward any information to Social Director Manion.

6. STAFF REPORTS

a. Road Supervisor Farrell- Provided Written Report

Highlights

- Plowing & sanding
- Shoulder grading & road grading
- Tree cutting on Harmony Road
- Rink work at the Recreation Facilities

Councillor Lang advised that the Roads Department was doing a great job and requested the removal of any cannabis advertising signs, located throughout the Township, particularly on Shannon Rd.

Roads Supervisor Farrell approached Council with a request to order portable electronic message boards for posting public notices such as road closures, fire bans, recreation items, etc.

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor McFarlane

BE IT RESOLVED THAT this Council approves the purchase of two (2) portable electronic message boards

AND THAT the costs be allocated under the COVID Funding grant.

b. Fire Chief Oliver-Provided Written Report

Highlights

- Four calls for service since last report
- Fire Prevention department is producing a fire safety campaign regarding wood stoves & proper cleaning and disposal of ashes.
- Attended a meeting with Reeve Phillips, Deputy Reeve Hannafin, Hastings County CAO, and Doug Socha regarding the EMS Agreement. Socha to obtain data from Kingston CCAC and report back. Will revisit EMS Agreement and mutual benefits for both sides.
- Stay-at-Home order has forced firefighters back to Thursday night virtual training sessions.

- Reached out to our local health unit and confirmed that any fired department personal that performs medical first response will be included in the first phase of COVID-19 vaccinations.
- Since our area has such low COVID cases, the local health unit is working hard at getting the long-term care residents & workers vaccinated first. It is the hope that LTC homes will all be vaccinated by middle of February.
- Would like to discuss a replacement for our Alternate CEMC. Alternate currently does not require any training in emergency management but would like this individual to take the following courses: IMS-100 & 200, BEM and the CEMC & note taking course.
- Social Director Manion is to enroll in the BEM virtual course being offered by Leanne Latter, Hastings County.

Councillor McFarlane inquired if the quick test kits could be obtained by the Township. Fire Chief Oliver to look into the kits and associated costs.

c. **Social Director, Manion – Provided Written**

Highlights

- *VIRTUAL Family Day Event* – Snowman Competition and Snow Castle/Fort Competition. Entry submissions being received until Family Day. Entries already being received. More competitions and actives will be posted over the next month.
- *Mobile Hazardous Waste Event* is tentatively scheduled for May 8th, 2021.
- *Partaking in the #StayHomeON* social media campaign. Honorable Steve Clark has reached out to Heads of Council to join this campaign to promote the messaging beginning January 22nd, 2021.
- *Emergency Back Up Generator* – Load test performed on Jan 20th but need to have a valve replaced & retest to be completed again as propane tank was not able to pass phase 1 testing consistently.
- *Rink/Skating Paths* – Rules & regulations are posted around the rink & entrance to skating path. It is essential that participants abide by capacity and social distancing regulations or the Township will be forced to close.
- *Internet* – Discussions with Fire Chief Oliver and Xplornet have taken place and the Recreation Hall is a planned anchor point.
- *Summer Experience Program Funding* – Applied for four summer student positions.
- *COVID Funding* – used to purchase washable/reusable 3-ply masks with the Township logo; thermometers and touchless hand sanitizer stations for all Township facilities.
- *ICIP Roundabout Funding* – Have been working on the Invoice Listing and ensuring agreements are up-to-date etc.
- Manion thanked John Farrell, Brent Pascoe and Jay Nitschke for their ongoing work that was completed at the rink. Residents are happy to have a safe place to go where they can still abide by COVID rules & regulations.

Reeve Phillips inquired about the back-up generators for the Fire Hall & Municipal Office and available funds. Manion advised that \$100,000 was also applied for, for said generators.

Staff to research funding received and available for generators at these two locations and proceed with the generators.

Deputy Reeve Hannafin inquired if the Hazardous Waste Day would fall on the same day as Trash Bash. Manion advised that it was her intent to coordinate in that same manner.

Councillor McFarlane inquired on the timeframe for installation of the internet anchor points. Oliver advised that he was awaiting information from Xplornet and that he could not confirm at this time.

MOVED BY: Councillor Lang

SECONDED BY: Councillor McFarlane

BE IT RESOLVED THAT this Council receives the Staff Reports as presented.

CARRIED

7. PASSING OF ACCOUNTS

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor McFarlane

BE IS RESOLVED THAT Council approve the following accounts as presented.

General Government	\$ 25,206.68
Landfill	\$ 44,393.23
Roads Department	\$271,660.08
Recreation Department	\$ 25,102.75
Protective Services	\$ 52,537.21
Fire Department	\$ 19,222.13
Council	\$ 73.62

CARRIED

NOTE: There were some questions for staff clarification.

8. CORRESPONDENCE

MOVED BY: Councillor Lang

SECONDED BY: Councillor McFarlane

BE IT RESOLVED THAT this Council receive and file the following correspondence – information.

- a) XPLORNET-Jan 15/21 Re Information Package for XPLORNET Communications Telecommunications Facility Proposal at 1037 Lazier Road
- b) Waste Management Fall 2020 Semi-Annual Monitoring Report (BluMetric Environmental)
- c) Quinte Conservation-Payments in 2020 to Municipal Appointee
- d) Hospice Quinte January 2021 Newsletter
- e) Gravel Watch Ontario
- f) HPEDSB Board Meeting Update#187
- g) EOWC Appoints Chair & Vice-Chair for 2021
- h) Quinte Conservation-Low Water Response Program Update Dec 21, 2020
- i) Ministry of Finance Letter Jan 13/21-Property Tax Decision-A follow-up to Nov 17/20 Letter
- j) AMO New COVID-19 Ontario Regulations under ROA and EMCPA

- k) Daryl Kramp - \$1,336,906 funding allocation to five H-L&A municipalities
- l) Daryl Kramp – Ontario’s ‘Digital Main Street’ program helps 20+ L-L&A small businesses
- m) Tribunals Ontario-Second Declaration of Emergency & Board Updates
- n) COVID-19 Updates
 - a. COVID-19 Vaccine Distribution Task Force - Update #5
 - b. Email fwding Memorandum from Deputy Minister Kate Manson-Smith (MMAH)
 - i. Memo to Municipal CAOs and Clerks Jan 14/21
 - ii. Ministry of Solicitor General-Jan 12/21 memo to Chiefs of Police, Chairs & Boards
 - iii. Ministry of Solicitor General-Jan 13/21 Memo to Richard Stubbings
 - iv. Regulation under the Provincial Offences Act Jan 13/21
 - c. Ministry of Solicitor General Jan 13/21 Provincial Emergency Declaration
 - d. Templeman COVID-19 Employer Handout Jan 12/21
 - e. Templeman COVID-19 Workplace Consideration for Employers Jan 13/20
 - f. AMO Policy Update Jan 12/21
 - g. Hastings County – New Emergency Declaration Jan 13/21
 - h. EOM Field Officer-COVID Q & A Jan 13/21
 - i. PEOC-Q&A Jan 13/21
- o) Support Resolution Request
 - a. Municipality of West Grey Re: Amendments to Crown Forest Sustainability Act
 MOVED BY: Councillor Lang
 SECONDED BY: Councillor McFarlane
 BE IT RESOLVED THAT this Council supports the resolution of the Municipality of Grey West regarding Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act

CARRIED
 - b. Township of South-West Oxford Re: use of Automatic Speed Enforcement by municipalities
 - c. Stormont, Dundas & Glengarry Re: Allow small businesses to immediately reopen
 - d. Municipality of Mississippi Mills Supports Wollaston Township Re: Addition of Names to Voters list
 - e. Municipality of Southwest Middlesex Re: municipal drainage matters & need for coordination with National railways
 - f. Township of Matachewan Re: Application deadline on any further grants have longer turnaround time.
 MOVED BY: Councillor McFarlane
 SECONDED BY: Councillor Lang
 BE IT RESOLVED THAT this Council supports the resolution of the Township of Matachewan, regarding request for future grant application deadlines be given longer turnaround time.

CARRIED
 - g. Township of Larder Lake-Re Address Municipal Insurance Costs
 MOVED BY: Reeve Phillips
 SECONDED BY: Deputy Reeve Hannanfin

BE IT RESOLVED THAT this Council supports the resolution of the Township of Larder Lake, supporting the resolution of the Municipality of Charlton and Dack, requesting that the Province of Ontario address municipal insurance cost.

CARRIED

CARRIED

9. NEW BUSINESS and DEPUTATIONS

- a. Health & Safety Policy
- b. Environmental Policy
- c. Early and Safe Return to Work Program Policy

MOVED BY: Councillor Lang

SECONDED BY: Deputy Reeve Hannafin

BE IT RESOLVED THAT this Council in relation to the Township Occupational Health & Safety Program passes the 2021 Health & Safety Policy

AND THAT this Council in relation to the Township Occupational Health & Safety Program passes the 2021 Environmental Policy

AND THAT this Council in relation to the Township Occupational Health & Safety Program passes the 2021 Early & Safe Return to Work Program Policy

AND THAT the Reeve and Acting CAO sign all and affix thereto the seal of the Corporation.

CARRIED

- d. Shannonville Riverview Cemetery

MOVED BY: Councillor Lang

SECONDED BY: Deputy Reeve Hannafin

BE IT RESOLVED THAT this Council receive the information dated January 14, 2021, from Shannonville River Cemetery

AND THAT this Council directs the Acting CAO to bring forth at budget deliberations.

CARRIED

- e. Goat Transport – E-Waste Collection

MOVED BY: Councillor McFarlane

SECONDED BY: Deputy Reeve Hannafin

BE IT RESOLVED THAT this Council receive the information as presented

AND THAT this Council directs the Acting CAO to sign the Service Agreement with Goat Transport for the collection of E-Waste at the Township Waste Transfer Station.

CARRIED

- f. Disposition of Land By-law

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

BE IT RESOLVED THAT this Council defer the Disposition of Land By-law

AND THAT this Council directs the Acting CAO to canvass other municipalities regarding fee structure for Disposition of Land By-laws.

CARRIED

g. Audio/Visual Upgrade to Council Chambers (added item - walked in)
Fire Chief Oliver updated Council regarding the request that he contact Red Ball Radio for prices for audio/visual equipment in Council Chambers. A discussion ensued.
MOVED BY: Deputy Reeve Hannafin
SECONDED BY: Councillor McFarlane
BE IT RESOLVED THAT Council directs staff to proceed with the purchase and installation of audio/visual equipment in the Council Chambers
AND THAT the purchase be for one system and that the said system does not exceed \$15,000.

CARRIED

10. ADDITIONAL COUNCILLOR COMMENTS/REPORTS

- a. Councillor McFarlane
 - Inquired if there had been any calls to the office with regards to lose horses. Acting CAO advised that no calls had been received. A discussion ensued, with no action required.
- b. Councillor Lang
 - Thanked Carman Milligan, Donna Ward and Alex Lockridge for all of their support during the recent interviews, yearend bookkeeping and completion of T4s. Township is lucky to have people and staff to lend a hand.
- c. Councillor Kennelly - Absent
- d. Deputy Reeve Hannafin
 - None
- e. Reeve Phillips
 - Thanked Councillor Lang & staff for conducting the Deputy Treasurer interviews.
 - Attended the virtual EOWC meeting
 - Also met with government and NDP regarding Broadband and EORN gig project was front and center in Eastern Ontario
 - Updated AMO's priorities
 - All Wardens, CAOs and Mayors, of Eastern Ontario, have written to the Federal Ministers with this portfolio
 - More LT care is required
 - Affordable housing an issue
 - Municipal Recovery is a priority for Wardens caucus
 - AMO also supports Broadband and connectivity, cannabis issue, digital government, NG911, Joint & several liability
 - Receiving OCIF funding of \$61,767.00
- f. Acting CAO
 - Will provide during Closed Session

11. MEMBERS REPORTS

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

BE IT RESOLVED THAT Council receives the following Members Reports as presented:

- a. Quinte Conservation Minutes of November 19, 2020
- b. BISB December 2020 Report

CARRIED

12. BY-LAWS

a. 2021-03 Interim Tax Levy By-law

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor McFarlane

BE IT RESOLVED THAT this Council passes By-law 2021-03, being a by-law to Provide for a Year 2021 Interim Tax Levy;

AND THAT the Reeve and Acting CAO sign the same and affix thereto the seal of the Corporation.

CARRIED

b. 2021-04 Wage By-law

MOVED BY: Councillor Lang

SECONDED BY: Councillor McFarlane

BE IT RESOLVED THAT this Council passes By-law 2021-04, Being a By-law to establish a wage scale for municipal staff positions and to establish Council and employee wages and benefits entitlements for the Years 2021, 2022, 2023 and 2024 and to repeal By-law No. 2018-01

AND THAT the Reeve and Acting CAO sign the same and affix thereto the seal of the Corporation.

CARRIED

c. 2021-05 Ogden B65/20 / Blakely Zoning By-law

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor Lang

BE IT RESOLVED THAT this Council passes By-law 2021-05, Being a By-law to Amend Comprehensive Zoning By-law No. 03-16, As Amended

AND being related to Consent Application B65/20.

CARRIED

13. CLOSED SESSION

MOVED BY: Deputy Reeve Hannafin

SECONDED BY: Councillor McFarlane

THAT the Council move into Closed Session pursuant to Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, to consider the following matter

(s):

(b) personal matters about an identifiable individual, including municipal or local board employees; and

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

MOVED BY: Deputy Reeve Hannafin
SECONDED BY: Councillor Lang
BE IT RESOLVED THAT staff follow Council direction from the Closed Meeting.
CARRIED

14. ADJOURNMENT

MOVED BY: Deputy Reeve Hannafin
SECONDED BY:
BE IT RESOLVED THAT this Regular Council Meeting be adjourned at 9:23 p.m.
CARRIED

Rick Phillips, Reeve

Yvonne Murphy, Acting CAO