

**Schedule A to By-law 16-2022
Administration & Finance Fees**

| Fee Name | Unit | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
|------------------------------------------------------------------------------------------|------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------|
| Photocopy/Fax (Local/Long Distance; North America only) | Per page | \$1.00 | HST Exempt |
| Commissioning Documents (Affidavits/Declaration) - Non-Municipal Purpose - residents | Per document | \$10.00 | HST Exempt |
| Commissioning Documents (Affidavits/Declaration) - Non-Municipal Purpose - non-residents | Per document | \$15.00 | HST Exempt |
| Certification of Document – residents | Per first page per document, plus for each subsequent page | \$15 for first page per document, plus \$1 for each subsequent page | HST Exempt |
| Certification of Document – non-residents | Per first page per document, plus for each subsequent page | \$20 for first page per document, plus \$1 for each subsequent page | HST Exempt |
| Freedom of Information Requests (filing fee, copies, etc.) | Per request | \$5/request plus fees as prescribed as per the Act. | HST Exempt |
| Locating/Researching/Preparing Documents | Per 30 minutes | \$25.00 | HST Exempt |
| Tyendinaga Township promotional items such as t-shirts, hats, clothing etc. | Cost | Cost plus 10% | HST |
| Lottery Licence | Per licence | 3% of Prizes | HST Exempt |
| Tile Drain Loan Application | Per application | \$50.00 | HST Exempt |
| Tile Drain Loan Early Payout | Per application | \$25.00 | HST Exempt |
| Drainage Tile Loan - Inspection services | Per inspection | \$150.00 | HST Exempt |
| Line Fences Act Administrative Fee | | \$100.00 | HST Exempt |
| Tax Certificate – Within 5-7 business days | | \$50.00 | HST Exempt |
| Tax Certificate – Rush – Within 1-2 business days | | \$75.00 | HST Exempt |
| Copy of Tax Bill or Statement on Account | Per Roll | \$15.00 | HST Exempt |
| Tax Registration | | Cost Recovery plus 10% | HST Exempt |
| Finance charge for unpaid taxes | Per month | 1.25% | HST Exempt |
| Finance charge for outstanding accounts receivable | Per month | 1.25% | HST Exempt |
| Charge for NSF cheque | Each cheque | \$50.00 | HST Exempt |
| Additional Copy of invoice/statement and supporting documentation | Per invoice | \$5.00 | HST Exempt |
| Administration Fee – Transfer unpaid accounts to Property Tax account | Per account | \$20.00 | HST Exempt |

**Schedule B to By-law 16-2022
Dog and Kennel Licensing Fees**

| Dog Licensing | | | |
|----------------------------------|-------------|------------------------------------|-----------------------------------------------------------------|
| Fee Name | Unit | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
| If renewed by March 31 | Per dog | \$20.00 | HST Exempt |
| If renewed after March 31 | Per dog | \$30.00 | HST Exempt |
| New dogs obtained after March 31 | Per dog | \$20.00 | HST Exempt |
| Replacement of a lost tag | Per tag | \$10.00 | HST Exempt |

| Kennel Licensing | | | |
|--------------------------------------------|-------------|------------------------------------|-----------------------------------------------------------------|
| Fee Name | Unit | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
| If renewed by March 31 | Per License | \$100.00 | HST Exempt |
| If renewed after March 31 | Per License | \$150.00 | HST Exempt |
| New Kennel Licence obtained after March 31 | Per License | \$100.00 | HST Exempt |
| Additional Site Visit | Per Visit | \$50.00 | HST Exempt |

Schedule C to By-law 16-2022
Recreation and Recreation Hall Fees

| Fee Name | Unit | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
|------------------------------------------------------------------------------|-------------------------|----------------------------|-------------------------------------------------|
| Recreation Hall | | | |
| Non-Prime Time Day Block | Per block | \$180.00 | HST |
| Non-Prime Time Evening Block | Per block | \$200.00 | HST |
| Non-Prime Time Full Day | Per day | \$342.00 | HST |
| Prime Time Day Block | Per day | \$210.00 | HST |
| Prime Time Evening Block | Per block | \$230.00 | HST |
| Prime Time Full Day | Per block | \$396.00 | HST |
| ** Hourly Rate – Prime Time | Per hour | \$48.00 | HST |
| ** Hourly Rate – Non-Prime Time | Per hour | \$48.00 | HST |
| COVID Screener | Per hour | \$19.76 | HST |
| Bar | | | |
| Flat Rate | Per rental | \$100.00 | HST |
| Kitchen Only | | | |
| Full Day | Per day | \$80.00 | HST |
| Half Day | Per half day | \$50.00 | HST |
| Note to Hall Rentals | | | |
| Prime Time: Friday after 4:00pm until 4:00pm Sunday | | | |
| Non-Prime Time: 4:01pm Sunday until 3:59pm Friday | | | |
| Daytime rentals consist of 'Day Block' during the hours of 8:00am-4:00pm | | | |
| Evening rentals consist of 'Evening Block' during the hours of 4:01pm-2:00am | | | |
| All 'Recreation Hall' rentals include the use of the kitchen | | | |
| Meeting Room | | | |
| Meeting Rate (max. 2hrs) | Per block | \$30.00 | HST |
| Additional hour rate | Per hour | \$10.00/hour | HST |
| Ball Diamonds | | | |
| Hardball Diamonds | Per game | \$42.00 | HST |
| Hardball Diamond with lights | Per game | \$102.00 | HST |
| Softball Diamonds | Per game | \$17.50 | HST |
| Grooming Service (line and drag) | Per request | \$20.00 | HST |
| Tournament | Per diamond/ per day | \$65.00 | HST Exempt if under 14 |
| Soccer Pitch | | | |
| Soccer game/practice | Per game | \$12.00 | HST Exempt if under 14 |
| Soccer Tournament | Per pitch – Per day | \$45.00 | HST Exempt if under 14 |

Schedule C to By-law 16-2022
Recreation and Recreation Hall Fees

| Fee Name | Unit | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
|------------------------------|-------------------------|----------------------------------|-------------------------------------------------|
| Horse Ring | | | |
| Full Day Rate | Per day | \$120.00 | HST |
| Programs | | | |
| Minor Baseball | Per player – Pre-Rookie | \$40.25 | HST Exempt |
| | Per player - Rookie | \$69.00 | HST Exempt |
| | Per player – Mosquito | \$115.00 | HST Exempt |
| | Per player - Peewee | \$126.50 | HST Exempt |
| | Per player - Bantam | \$155.25 | HST |
| | Per player - Midget | \$155.25 | HST |
| Youth Soccer | Per player U7 | Res: \$46.00 Non-Res: \$57.50 | HST Exempt if under 14 |
| | Per player U9 | Res: \$46.00 Non-Res: \$57.50 | HST Exempt if under 14 |
| | Per player U12 | Res: \$46.00 Non-Res: \$57.50 | HST Exempt if under 14 |
| | Per player U17 | Res: \$46.00 Non-Res: \$57.50 | HST |
| Adult Mixed Beach Volleyball | Per team | \$193.20 | HST |
| Adult Mixed 3-Pitch | Per team | \$281.75 | HST |
| Yoga Drop-in | Per person/ per day | \$5.00 | HST |
| Yoga Program (10 Sessions) | Per program | \$44.00 | HST |
| Pilates Program (8 Sessions) | Per program | \$60.00 | HST |

Schedule D to By-law 16-2022

Waste Transfer Station Fees

| Fee Name | Unit | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
|---------------------------------------------------------------------------------------------|--------------------|-----------------------------------------|-------------------------------------------------|
| Household waste in bags | Per bag | \$3.00 | HST Exempt |
| Freon units (Refrigerators, freezers, water coolers, air conditioners, dehumidifiers, etc.) | Per item | \$36.00 | HST Exempt |
| Porcelain sink, toilets, etc. | Per item | \$5.00 | HST Exempt |
| Large furnishings/major household appliances | Per item | \$12.00 | HST Exempt |
| Tires (10 tires maximum accepted per day per person) | Per tire | No Charge | HST Exempt |
| Tires over 10 tire maximum | Per tire above max | \$5.00 | HST Exempt |
| After Hours Access Fee | Per visit | \$100.00 per entry plus applicable fees | HST Exempt |
| Recycle Bins | Per bin | \$15.00 | HST |
| Mattresses/box springs, etc.: | | | |
| Crib to Cot Size | Per item | \$6.00 | HST Exempt |
| Mattress or Box Spring | Per item | \$12.00 | HST Exempt |
| Rugs, carpet, underlay, flooring etc. | Per yard | \$15.00 | HST Exempt |
| Truck Load (\$20 per cubic yard) | | | |
| Standard Truck 2.2 cubic yards | Per level load | \$45.00 | HST Exempt |
| Additional fee for heaped load | Per heaped load | \$10.00 | HST Exempt |
| Full Sized Truck 2.96 cubic yards | Per level load | \$60.00 | HST Exempt |
| Additional fee for heaped load | Per heaped load | \$10.00 | HST Exempt |
| Trailer (4'x8') 2.54 cubic yards | Per level load | \$50.00 | HST Exempt |
| Additional fee for heaped load | Per heaped load | \$10.00 | HST Exempt |
| Trailer (6'x10'x2') 3.6 cubic yards | Per level load | \$72.00 | HST Exempt |
| Additional fee for heaped load | Per heaped load | \$10.00 | HST Exempt |
| Trailer (6'x10'x3' and up) 6.6 cubic yards | Per level load | \$130.00 | HST Exempt |
| Additional fee for heaped load | Per heaped load | \$10.00 | HST Exempt |

Schedule E to By-law 16-2022

Roads Department Fees

| Fee Name | Unit | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
|------------------------------------------------------------|-------------|------------------------------------|-----------------------------------------------------------------|
| Excess Load Permits | | | |
| Excess Load Permit-One time | One-time | \$60.00 | HST Exempt |
| Excess Load Permit-Annual | Annual | \$240.00 | HST Exempt |
| Equipment | | | |
| Grader | Per hour | \$120.00 | HST Exempt |
| Rubber tire backhoe | Per hour | \$100.00 | HST Exempt |
| Tandem dump truck | Per hour | \$90.00 | HST Exempt |
| Water truck | Per hour | \$90.00 | HST Exempt |
| Pick-up truck | Per hour | \$35.00 | HST Exempt |
| Tractor with mower | Per hour | \$90.00 | HST Exempt |
| Plate tamper (per day) | Per day | \$55.00 | HST Exempt |
| Pick-up with brush chipper | Per hour | \$90.00 | HST Exempt |
| Foreman with pick-up | Per hour | \$75.00 | HST Exempt |
| Labourer | Per hour | \$35.00 | HST Exempt |
| Pay Loader | Per hour | \$120.00 | HST Exempt |
| Labourer with chainsaw | Per hour | \$45.00 | HST Exempt |
| Backhoe with rotary broom | Per hour | \$120.00 | HST Exempt |
| Pick-up truck with trailer | Per hour | \$45.00 | HST Exempt |
| ³ / ₄ ton truck with snowplow/sander | Per hour | \$55.00 | HST Exempt |

Schedule F to By-law 16-2022**Civic Address Fees**

| Fee Name | Unit | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
|------------------------------------------------------------------|----------------------|------------------------------------|-----------------------------------------------------------------|
| Establish Civic Address- Blade, post and installation | Per post and sign | \$120.00 | HST Exempt |
| Civic Address - Installation of replacement blade and/or post | Per post and sign | \$100.00 | HST Exempt |
| Civic Address - Replacement blade | Per sign | \$60.00 | HST Exempt |
| Entrance Permit – New - Twp Road | Per permit | \$1560.00 | HST Exempt |
| Entrance Permit – New – Old County Road | Per permit | \$2160.00 | HST Exempt |
| Safe Site Entrance | Per entrance | \$100.00 | HST Exempt |

Schedule G to By-law 16-2022

Planning Fees

| Fee Name | Unit | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------|------------------------------------------------------|
| Zoning By-law Amendment | Per application | \$1000.00 | HST Exempt |
| Site Plan Control | Per application | \$800.00 | HST Exempt |
| Renewal | Per application | \$400.00 | HST Exempt |
| Deposit | Per application | \$5,000.00 | HST Exempt |
| Removal of Holding (H) Symbol from Zoning | Per application | \$250.00 | HST Exempt |
| Part Lot Control | Per application | \$750.00 | HST Exempt |
| Deeming By-law | Per application | \$750.00 | HST Exempt |
| Minor Variance Application | Per application | \$1,000.00 | HST Exempt |
| Tyendinaga Refund Policy: | | | |
| Zoning By-law Amendments and Site Plan Control | | | |
| If an application has been submitted to the Township but no administrative functions have been performed | Per application | 90% | HST Exempt |
| If a report has been prepared and/or other administrative functions have been performed on application, but the application has not proceeded to Council and/or a Public Meeting | Per application | 50% | HST Exempt |
| If the application and report have been considered by Council and/or a Public Meeting has been held | Per application | No Refund | HST Exempt |
| Minor Variances | | | |
| If an application has been submitted but no administrative functions have been performed | Per application | 90% | HST Exempt |
| If a report has been prepared and/or other administrative functions have been performed on an application, but the application has not been considered by the Committee of Adjustment | Per application | 50% | HST Exempt |
| If the application and report have been considered by the Committee of Adjustment | Per application | No refund | HST Exempt |
| Encroachment Agreement | Per agreement | \$250.00 | HST Exempt |
| Cash in Lieu of Parkland | Per application | \$900.00/lot | HST Exempt |
| Zoning Compliance Certificate | | | |
| Within 5-7 business days | Per property | 100.00 | HST Exempt |
| Rush – Within 1-2 business days | Per property | \$125.00 | HST Exempt |
| Planning Documents | | | |
| • Comprehensive Zoning By-law | Per copy | \$100.00 | HST Exempt |
| Quinte Conservation Review | Per application | Current Quinte Conservation Rate | HST Exempt |

All planning services and applications listed within this schedule are subject to recovery of Third-Party Fees including but not limited to planners, engineers, solicitors, surveying, legal agreements or opinions, conservation authorities etc. shall be recovered at cost.

**Schedule H to By-law 16-2022
Fire Department Fees**

| Service | Description | Detail | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-----------------------------------------------------------------|
| Letters | Compliance / Clearance Letter Fire Investigation Report | Letters and/or copies of reports requested by or for; lawyers, insurance companies, real estate brokers, builders, request at sale of property. | \$100.00 | HST Exempt |
| Fire Inspections | By Request | Per report | \$100.00 | HST Exempt |
| Inspection Orders | Preparation of an Inspection Order under Section 21 of the Fire Protection & Prevention Act | To cover the cost to prepare an Inspection Order due to fire safety issues. | \$150.00 | HST Exempt |
| Air Bottle Refills | Filling air bottles for non- fire services | Per Bottle | \$8.00 | HST Exempt |
| False Alarms | Monitored Automatic Fire Alarm Systems | Calculated Based MTO Current Rates – Per call (first call per calendar year – no charge) | Cost Recovery | HST Exempt |
| Additional firefighting resources | FD incurs additional expenses (chemicals, foams, devices, absorbent material) | All additional costs incurred | Cost Recovery | HST Exempt |
| Use of heavy equipm ent | Where a building, or part of a building, has to be pulled down due to safety; to assist with firefighting and / or a fire investigation | All additional costs incurred | Cost Recovery | HST Exempt |
| Motor Vehicle Collision | MTO Roads and Township Roads | Current Ministry of Transportation Vehicle Accident Rate (MTO) - (Per hour/truck) | Current MTO Rate Per Hour/Per Truck | HST Exempt |
| Clean up of hazardous materials spills | Clean up material and / or use of an outside contractor | Current Ministry of Transportation Vehicle Accident Rate (MTO) - Hourly Rate plus applicable fees | Cost Recovery | HST Exempt |

**Schedule H to By-law 16-2022
Fire Department Fees**

| Service | Description | Detail | Fee (Excluding HST) | Applicable Taxes (HST 13% or HST Exempt) |
|------------------------------------------------------------|------------------------------------------------------------------------|-------------------------------------------------|------------------------------------|-----------------------------------------------------------------|
| Securing of Premises after an alarm | Use of an outside contractor | All costs to secure premises | Cost Recovery | HST Exempt |
| Cost of firefighter to attend event | Cost for a firefighter over and above all other fees for alarms | | \$30.00 Per firefighter/ per hour | HST Exempt |
| Open Air Burning Permits | Fire Burn Permits | | \$20.00 | HST Exempt |
| Surcharge for Online Purchase of Open-Air Burning Permits. | Fire Permit purchased online through fire website using PayPal Service | PayPal Charges 30 cents plus 2% pf the purchase | \$1.50 | HST Exempt |

**Schedule H to By-law 16-2022
Fire Department Fees**

Administration and Enforcement of Spills Act and Transportation of Dangerous Goods Act

The cleanup of hazardous material spills shall be charged at the Ministry of Transportation (MTO) rate plus the costs of any cleanup materials or contractors used in the clean-up and shall be payable by the person or persons creating or causing such spills as determined at the sole discretion of the Fire Chief of the Township of Tyendinaga Fire Department.

Securing of Premises

Securing of premises after a fire (i.e., by sealing or boarding of doors and windows, etc.) shall be charged at an hourly rate plus the current level of overhead and materials used. If firefighters are employed for barricading the rate shall be the current hourly rate of the department per firefighter and such charges shall be payable by the owner or owners of the premises. If a situation arises where the building or part of the building is deemed unsafe and must be demolished, the actual costs for the equipment and labour will be the responsibility of the owner or insurance agent of the property.

Securing Premise for Investigates under the F.P.P.A and Ontario Fire Code.

If Tyendinaga Township Fire Department requires any call location to be secured for the purpose of maintaining evidence during an active investigation, the Owner, Renter and/or Insurance Company will be responsible for the cost incurred by the Fire Department.

Fire Prevention Event requested by a Company or organization

In the Event that Tyendinaga Fire Department is requested or required by a Company or Organization to Provide Fire Prevention or Fire Protection services during an organized event, with the exception of a Township Event, Tyendinaga Township Fire Department will recover all costs and resources used during the event.

Additional firefighting resources

In the event the Fire Department requires the use a foam firefighting agent, dry chemical agent or any absorbent booms / socks / pads, the replacement costs will be the responsibility of the owner of the property or insurance agent.